



THE SCHOOL DISTRICT OF PHILADELPHIA

Franklin S. Edmonds Elementary School **Parent and Family Engagement Policy**

School Year 2023-2024

Revision Date:

04/12/2023

In support of strengthening student academic achievement, Franklin S. Edmonds Elementary School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Franklin S. Edmonds Elementary School agrees to implement the following requirements as outlined by Section 1116:

Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).

- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

Section A: JOINTLY DEVELOPED

Franklin S. Edmonds Elementary School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- Each academic year, the school will invite the families of the children who are enrolled at the school to attend and participate in meetings to review and discuss Title I programming at three different points in the year –Fall, Winter, and Spring.
- This Parent and Family Engagement Policy will be reviewed and updated with parental input during the Spring Title I meeting. This year, parents were invited to attend the Spring Title I Parent Meeting held on April 12, 2023. A survey was also posted on the school's website to solicit feedback.
- The school also has an active School Advisory Council (SAC) through which families can learn more about current and planned school activities and where they can take part in the decision-making process.
- A variety of workshops, which are led by school and District staff and, on occasion, by community partners will also be made available to families in support of increased parental involvement and additional community engagement.

Section B: ANNUAL TITLE I MEETING

Franklin S. Edmonds Elementary School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- We will have our Annual Title I Meeting during Back To School Night in the Fall. The following points will also be discussed:
 - The challenging State's academic standards
 - The State and local academic assessments including alternate assessments
 - The requirements of Title I, Part A
 - How to monitor their child's progress
 - How to work with educators to improve the achievement of their child
 - Curriculum
- All families will be afforded the opportunity to provide feedback about the educational program on an annual basis by completing the Parent Survey.

Section C: COMMUNICATIONS

Franklin S. Edmonds Elementary School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- School Website –regularly updated with information about school policies and procedures, as well as updates about school programs, activities, and other items.
- Student & Family Information Guide –provided in September for all students and upon enrollment at the school for new and transfer students; posted on the school website.
- Monthly School Calendar –sent home with students and posted in the school office and online on the school website and on Class Dojo at the beginning of each month.
- Parent-Community Workshops –offered at various intervals throughout the academic year and focused on topics that are relevant to children and families.
- Social Media-share public school-wide information on the school's social media pages
- Early Warning Check-ins-for students not working towards their potential
- Phone calls/Text messages
- Class Dojo-story board, calendar, messages, and class sites

Section D: SCHOOL-PARENT COMPACT

Franklin S. Edmonds Elementary School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

The School-Parent Compact will be reviewed and updated with parental input during the Spring Title I meeting. This year, parents were invited to attend the Spring Title I Parent Meeting held on April 12, 2023. A survey was also posted on the school's website to solicit feedback.

Section E: RESERVATION OF FUNDS

If applicable, Franklin S. Edmonds Elementary School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

*- During the Winter Title I meeting, families will be afforded the opportunity to offer input about how Title I funds should be expended, particularly, parents will be asked to provide input on how the 1% parental involvement set aside should be budgeted. When the budget for the following academic year is shared by the School District of Philadelphia, the school administration will share it with families to communicate how the funds were expended based on their feedback.
- The Winter Title I Meeting was held February 8, 2023.*

Section F: COORDINATION OF SERVICES

Franklin S. Edmonds Elementary School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

*- Use the partnership of School Advisory Council as a resource that will encourage and support parents in the education of their children and make parents aware of events and volunteer opportunities within the school to foster greater involvement.
- We offer workshops to parents on how to use Parent Portal, and math/literacy events.
- Use current community partnerships to identify resources for parents that encourage and support parents in the education of their children.
- Partnerships with local Pre-Kindergarten sites to invite them to our Kindergarten Open Houses.
- Workshops*

Section G: BUILDING CAPACITY OF PARENTS

Franklin S. Edmonds Elementary School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The challenging State's academic standards
 - The State and local academic assessments including alternate assessments
 - The requirements of Title I, Part A
 - How to monitor their child's progress
 - How to work with educators to improve the achievement of their child

*- At the annual Back-to-School Night, Franklin S. Edmonds Elementary School will educate families on how to use the Parent Portal, including Infinite Campus in order to track and monitor their child's grades, attendance, and standardized assessment scores, as well as to use other digital tools and resources that are necessary for their child to be successful.
- Franklin S. Edmonds Elementary School will hold family nights and other workshops for families during the academic year.*

Section H: BUILDING CAPACITY OF SCHOOL STAFF

Franklin S. Edmonds Elementary School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

At the beginning of the academic year, professional development will be offered to all school staff. During these professional learning opportunities, the focus will be on effective communication with families and the staff will review results from the parent surveys. Throughout the academic year, classroom teachers, non-teaching professional employees (NTPEs), and paraprofessional staff will be coached on home-school communication strategies and techniques.

Franklin S. Edmonds Elementary School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- *Virtual/ In-Person Meetings and Conferences with School Staff*
- *Family Volunteerism and Advocacy Opportunities*
- *Regular, Ongoing Communications with Families and Community Members*
- *Workshops*
- *Title I Meetings*
- *S.T.E.P. Caregiver Engagement Workshops*
- *S.T.E.P. Newsletter*
- *Community School Committee Meetings*
- *Family Volunteerism and Advocacy Opportunities*
- *Home and School Association (in progress)*
- *Open House/Back-to-School Night*
- *Pre-Kindergarten and Kindergarten Open Houses*
- *School Advisory Council*
- *Indo-chinese After School Program*
- *Sigma Gamma Rho Operation Big Bookbag*
- *Koresh Dance*
- *Father's Read*
- *Girl Scouts*

Principal's Signature

Wendy M. Sharpe

Date Signed

April 12, 2023

Wendy M. Sharpe
8/24/23